



Grant Application

Fund for Greater Salina Spring 2012

Applicant: _____ Date _____

Address: _____ City: _____

State: _____ Zip: _____ Email: _____

Contact Person _____ Telephone: _____

Project Title _____

Application Requirements

- All applications must use this completed form as the cover page.
- On a separate page, please list your board members (or principal parties) and staff.
- Complete the Foundation's application budget page and attach to your application.
- Please **do not include** any supplemental materials (brochures, letters of support, etc.)
- A summary of the grant request (30 words or less) in electronic form- emailed to lindasmith@gscf.org
We will also accept the summary on cd, or jump drive.
- Grant requests involving USD 305 or any school in USD 305 must include a copy of the completed signature page from the USD 305 District Grant Application available on the USD 305 website.
- If applicable, attach a copy of the income statement from your organization's most recently completed fiscal year.
- Using no more than two, 8½ X 11 single-sided sheets of paper, please tell us about your proposal. Be sure to include the following, and label the information by letter in your narrative:
 - a) The mission or purpose of your organization or group
 - b) A definition of the need, including how the need has been determined
 - c) The targeted population (Include specific numbers that will be served when applicable)
 - d) A description of the project
 - e) Your expected results
 - f) Your timetable and process for achieving results
 - g) How you will evaluate the success of your proposal
 - h) How will you sustain this program or project in the future
- If this is a repeat grant (one which you have requested funds from us before): On one additional page please include the following:
 1. Information on the number of years this project or program has been in existence.
 2. Information on the success of this project or program in the past. Please be as specific as you can.

Type of grant requested (see grant guidelines- www.gscf.org)

Project/Program Capacity Building Seed Money Capital Operating Endowment

Submit 15 copies of the completed application, including additional narrative, budget and board list, by March 7, 2012, to: **Greater Salina Community Foundation * 113 N. Seventh St., Suite 201 * P.O. Box 2876 * Salina, KS 67402-2876**

Questions? You may find your answer on our website at www.gscf.org. If not, call the Greater Salina Community Foundation office at 785-823-1800, or email us at communityfoundation@gscf.org.

